



# **BILL 168: Achieving Compliance**

## **Course Overview:**

Effective June 15, 2010, Bill 168 amended the Occupational Health & Safety Act (OHSA) of Ontario with respect to the issues of workplace harassment. Employers in Ontario must understand their obligations under the amended OHDA.

## **Who Should Take the Course?**

All workplaces in Ontario must adhere to the OHSA and new amendments. All employers and managers need to understand how Bill 168 affects the workplace.

## **Course Objectives:**

Upon completion of the course, participants will be able to:

- Identify Bill 168 amendments to the OHSA
- Define workplace violence and workplace harassment
- Know that employers must perform a workplace violence risk assessment
- Know that employers must develop and implement both a Workplace Harassment Policy and a Workplace Violence Policy
- Describe and differentiate between the required elements of a Workplace Harassment Policy and those of a Workplace Violence Policy
- Recognize that employers are legally responsible for providing workers with training specific to the issues of workplace harassment and workplace violence
- Know the penalties for non-compliance with OHSA provisions

## **Evaluation Process:**

At the end of the module, there is a test. Participants that do not achieve 100% can review the module content and try as many times as necessary to complete the course. Test questions are randomly selected from a test bank, making each test unique.

*Upon successfully completing all modules, there is a printable certificate for your records.*

## **Course Duration:**

This online course is self-paced. Participants may leave the course at anytime and can resume where they left off. The duration will depend on the individual participant and their prior knowledge of the subject matter. On average, the course will take between 1 - 2 hours to complete.